

**POLICE CONDUCT OVERSIGHT COMMISSION
POLICY AND PROCEDURE COMMITTEE
Minutes
Regular Meeting February 24, 2015
Starting at 6:00 p.m.
350 Fifth Street, Room 241, Minneapolis, MN 55407**

Committee members Present: Andrew Buss (Chair), and Jennifer Singleton (quorum 2).

Committee Members Absent: Laura Westphal.

Staff Present: Ryan Patrick, Legal Analyst.

Chair Buss called the meeting to order at 6:05 p.m. A quorum of the Commission was present.

Singleton moved to adopt meeting agenda.

No discussion. All-in-favor. None opposed.

The motion carried.

Singleton moved to approve the meeting minutes from January 27, 2015.

No discussion. All-in-favor. None opposed.

The motion carried.

Ongoing Business

Research and Study Status Updates and Pending Information Requests:

The following are the main points from Mr. Patrick's update:

- Scheduled a meeting with DC Glampe in March and will update the Committee.
- The Coaching Study has been referred to the OJP Coaching Committee.
- Mr. Patrick provided methodology for the investigatory stop study
 - MPD does not have stop and frisk policy, but do refer to it as suspicious person and vehicle stops; MPD had 46,000 stops in 2014.
 - Research questions and documentation include: reasonable suspicion, id, demographic, incident type, location, caller name, and comments; want to determine reasonably accurate estimate of average duration of stops and where they are taking place.
 - Using eight variables with a 95% confidence level with 5% margin of error randomly sampling 385 records.

Minutes Approved on March 10, 2015

With the conclusion of the update from Mr. Patrick, the Chair opens the floor for discussion. The following is a list of speakers during the discussion and an abstract of the points presented:

Buss: questions time date and time information and whether or not that should be part of the sampling. Additionally questions the potential for lack of documentation and expresses concern in that it can create issues when attempting to capture data.

Singleton: questions whether or not time of day data could compromise confidentiality. Also asks how stops with multiple subjects will be sampled and handled with regard to the study.

Discussion Items

Cases Previously Referred to the Committee by the Commission

With no new information available at this time, the Chair moves to the next item on the agenda.

Tracking and Review of Cases and Topic Areas

With no new information available at this time, the Chair moves to the next item on the agenda.

Cultural Awareness Training – Recommendations and Implementation

The following are the main points from Chair Buss' update:

- Will be meeting with Deputy Chief Glampe on March 17, 2015.
- Still gathering information on the direction of the project and ensuring the appropriate people and topics are addressed to move forward.
- Would like implementation plan, with the information on stop and frisk, and discipline matrix, hyperlinked on the website.

With no further discussion on the matter, the Chair moves to the next item on the agenda.

Stop and Frisk Data Reporting

With no new information available at this time, the Chair moves to the next item on the agenda.

Minutes Approved on March 10, 2015

MPD Code of Conduct Policy & Discipline Matrix

Chair Buss indicates that he intends to review this information with Commissioner Westphal in the near future. With no new information available at this time, the Chair moves to the next item on the agenda.

New Business

Upcoming Meeting Schedule

The Committee members proceeded to discuss upcoming meeting dates and times. The following is a list of the comments discussed and an abstract of their individual comments:

Buss – indicates that there will be an upcoming conflict over the next two months.

Singleton – suggests the 16th of April, indicating that the 28th would conflict with the Outreach Committee meeting.

The Committee members agree to reschedule the next two Policy and Procedure meeting for March 19, and April 30, 2015.

New Cases Referred to the Committee by the Commission

The Committee members proceeded to discuss January 2015 Data Case Summary #3 referred to the Committee by the Commission. The following is a list of the comments discussed and an abstract of their individual comments:

Buss – case involves an officer missing mediation because the officer did not check his email. The supervisor found no violation but upon review a violation was found; will refer to the queue for tracking.

With no further discussion on Data Case Summary #3, the Chair moves to the next item on the agenda.

The Committee members proceeded to discuss January 2015 Data Case Summary #9 referred to the Committee by the Commission. The following is a list of the comments discussed and an abstract of their individual comments:

Buss – the case involves the timeliness in filing a report. The supervisor recognized the policy violation; it is nice to see this being recognized and corrective action taken.

Singleton – there is no indication on whether or not the supervisor had followed up with the complainant.

Minutes Approved on March 10, 2015

With no further discussion on Data Case Summary #3, the Chair moves to the next item on the agenda.

Public Comment

With no members of the public making comment, Chair Buss closed the floor and moved to the next item of the agenda.

Adjournment

With all of the Committee's business being concluded, the Chair entertained a motion:

Singleton moved to adjourn.

All in favor. None opposed.

The motion carried.

Chair Buss adjourned the meeting at 6:51 p.m.