

**POLICE CONDUCT OVERSIGHT COMMISSION  
POLICY AND PROCEDURE COMMITTEE**

***Minutes***

**Regular Meeting March 19, 2015**

**Starting at 6:00 p.m.**

**350 Fifth Street, Room 241, Minneapolis, MN 55407**

---

**Committee members Present:** Andrew Buss (Chair), Jennifer Singleton, and Laura Westphal (quorum 2).

**Committee Members Absent:** None.

**Staff Present:** Ryan Patrick, Legal Analyst.

Chair Buss called the meeting to order at 6:06 p.m. A quorum of the Commission was present.

**Singleton moved to adopt meeting agenda.**

Westphal seconded.

No discussion. All-in-favor. None opposed.

**The motion carried.**

**Westphal moved to approve the meeting minutes from February 24, 2015.**

Singleton seconded.

No discussion. All-in-favor. None opposed.

**The motion carried.**

**Ongoing Business**

Research and Study Status Updates and Pending Information Requests:

The following are the main points from Mr. Patrick's update:

- Terry stop study was approved at the last Commission meeting.
- Currently at 70% with data collection; not much to preview but will have numbers and report available soon.
- Coaching Study is being used by the OJP committee and they have invited the PCOC to review.
- Cultural Awareness recommendations with Deputy Chief Glampe have been rescheduled. The MPD produced a video at the last meeting and perhaps combining efforts with making another in conjunction with the PCOC is possible.
- Director Browne has taken the Code of Conduct project up with the MPD

## *Minutes Approved during the April 30, 2015 P&P Meeting*

subgroup that handles policy changes; perhaps more relevant to invite those who work on that policy to come and work with this Committee.

With the conclusion of the update from Mr. Patrick, Chair Buss opens the floor for discussion. The following is a list of speakers during the discussion and an abstract of the points presented:

*Buss* – Westphal has the lead on the Code of Conduct project. Also asks what the response was with the Coaching Study with regard to the OJP.

*Singleton*- asks when the next OJP meeting will be and indicated that she will connect with Mr. Patrick on investigatory stops next week.

*Patrick* – indicates that the coaching document went under revision and the response was positive. Also indicated to Commissioner Singleton that the next OJP meeting will be in April.

With no further discussion on the matter, the Chair moves to the next item on the agenda.

### **Discussion Items**

#### Cases Previously Referred to the Committee by the Commission

Chair Buss took the opportunity to review the queue structure and case tracking with Commissioner Westphal.

With no new information available at this time, the Chair moves to the next item on the agenda.

#### Tracking and Review of Cases and Topic Areas

Chair Buss indicates that there are no specific cases at the moment and did not have anything on the agenda for this meeting. Commissioner Westphal indicates that she is still familiarizing herself with the information at the moment.

With no new information available at this time, the Chair moves to the next item on the agenda.

#### Cultural Awareness Training – Recommendations and Implementation

With no new information available at this time, the Chair moves to the next item on the agenda.

#### Investigatory Detention Data Reporting

*Minutes Approved during the April 30, 2015 P&P Meeting*

With no new information available at this time, the Chair moves to the next item on the agenda.

MPD Code of Conduct Policy and Discipline Matrix

With no new information available at this time, the Chair moves to the next item on the agenda.

**New Business**

New Cases Referred to the Committee by the Commission

*With no new cases referred to the Committee by the Commission.* The following is a list of the comments discussed and an abstract of their individual comments:

*Singleton* – would like to have case number 15.02.04 added to the queue under Use of Force Reporting.

With no further discussion on Data Case Summary #1, the Chair moves to the next item on the agenda.

**Public Comment**

With no members of the public making comment, Chair Buss closed the floor and moved to the next item of the agenda.

**Adjournment**

With all of the Committee's business being concluded, the Chair entertained a motion:

**Singleton moved to adjourn.**

All in favor. None opposed.

**The motion carried.**

**Chair Buss adjourned the meeting at 6:34 p.m.**