

POLICE CONDUCT OVERSIGHT COMMISSION
3/11/2014

Rules and Governance Committee
Chair Report

Chair Brown and Commissioners,

The first meeting of the PCOC Rules and Governance Committee was held on February 25, 2014.

Members present; Al Giraud-Isaacson (Chair), Jennifer Singleton, and Sarah Rude. OPCR Staff Present; Director Michael Browne. Also present was Minneapolis Assistant Attorney Joel Fussy.

The committee reviewed the guidelines given by the PCOC and decided to conduct business by *independently identify areas of concern in the Administrative Rules and notify the Commission of those concerns.*

The following working list was developed as the committee's points or "areas" of concern:

1. *Typographical Errors (Singleton):* The committee agreed all typographical errors and minor word choices could be submitted as one action item. Commissioner Singleton agreed to identify the errors and work with OPCR staff to incorporate them into the final proposed changes.
2. *Title Change for the Commission Rules (Singleton):* The committee discussed changing the name of the rules from "Administrative" to "Operating" to eliminate confusion with State Administrative Rules.
3. *Term Change to "Committee" (Giraud-Isaacson):* The committee discussed changing the term "sub-committee" to "committee" under Rule 8.
4. *Eliminate "as a whole" (Rude):* All agreed to delete "as a whole" from Rule 8 (D and E).
5. *Research and Study Process under Rule 9 (F) (all members):* The committee expressed its interest in revising the language of the rule to reflect the current practice of requesting a research and study.

6. *Due Dates for Action Items under Rule 10 (B and C) and Rule 8 (generally) (Rude):* Commissioner Rude stated the committees need to establish completion dates for all action items assigned to each committee, and report back to the Commission after the completion times expire. The committee agreed to reconsider the rule to add language to allow for committees to establish due dates and return dates.
7. *Reporting Commission Activities under Rule 11 (A) (Giraud-Isaacson):* Commissioner Giraud-Isaacson discussed clarifying how a quarterly list of the Commission's activities would be generated. Dir. Browne reported what has already been done and explained the information could be incorporated into the OPCR quarterly report as needed.
8. *Police Chief's Performance Review (Giraud-Isaacson):* Commission Giraud-Isaacson raised the issue of identifying when the Chief's performance review would occur and discussed seeking more clarification as to the Commission's contribution under Rule 2 (B)(5).
9. *Public Invitation under Rule 13 (all members):* The committee addressed two main points governing public comment at meetings:
 - a. Should the public comment time be at the beginning or the end of the meetings?
 - b. Should time limits be set for public comments?

The committee discussed these points. *Giraud-Isaacson* expressed his view that the current rule gives the Chair flexibility to determine the amount of time designated to each speaker during the public comment period. *Giraud-Isaacson* suggested a two minute time limit with the Chair having discretion to allow for more time. *Rude* stated that the committee meetings should follow the same procedure as the Commission meetings. Commissioners *Rude* and *Singleton* addressed adding "...and committee meetings" to the public invitation section of Rule 13.

The nine "areas of concern" were adopted by unanimous consent as recommended actions to discuss at the next Police Conduct Oversight Commission meeting on March 11, 2014.

Respectfully Submitted,



Al Giraud-Isaacson

Chair -PCOC Rules and Governance Committee