

**FORM 1**

**City of Minneapolis Department of Public Works  
Nicollet Mall Granite Pavers - PURCHASING RULES**

1. Make two copies of this form – one to submit, and the other for you to keep.
  - a) Fill out and sign the bottom of this form – Form 1, *Purchasing Rules*.
  - b) Also make a copy of and sign Form 2, *Release of Liability*.
  - c) Email this form to: [Jodie.Koenig@minneapolismn.gov](mailto:Jodie.Koenig@minneapolismn.gov)
  - d) You may instead mail in completed Form 1 and Form 2 to:

**City of Minneapolis Department of Public Works,  
ATTENTION: NM GRANITE PAVERS  
1901 E. 26th Street, Minneapolis MN 55404**

2. We will phone or email to discuss your needs and then set a three (3) hour appointment for your opportunity to salvage these Pavers (rain or shine). During your three hours, you may take multiple loads if you wish, but only within the same three hour appointment. The possibility of a second appointment at a later date will be subject to demand.
3. Check in with the gate attendant when you arrive. You must bring your driver’s license for identification.
4. Costs are regardless of size, color, or shape. The Nicollet Mall Granite Pavers are \$4.00 per *square foot*. A check made out to **Minneapolis Finance** is required each time you leave the facility. No cash or credit cards can be accepted.
5. You must consider the weight of these items before loading and hauling. For example, the Nicollet Mall Granite Pavers weigh between **28 and 260** pounds each, and 35 of the 1-square foot Pavers would weigh about 1,000 pounds. **NO LOADING ASSISTANCE WILL BE AVAILABLE** – you must do all of the selecting and loading (*also see Form 2, Release of Liability*) by HAND only.
6. The purchaser must consider the weight of the load and waive any consequences to the car or truck, including suspension overload, brakes overload, change of handling characteristics, or any other damage to the vehicle (*also see Form 2, Release of Liability*).
7. While you are salvaging and loading your items, the City of Minneapolis Public Works Linden Yard Storage Facility will be in operation. If there is any disruptive behavior or activity which is unsafe or outside of our policy and guidelines, you will be asked to stop your work, pay for what Pavers you have in your possession, and leave the property.
8. City of Minneapolis employees are not eligible for purchase, per Minnesota Statute 15.054.

I HAVE READ THESE RULES AND UNDERSTAND THEM:

Name (please print)	Signature
Date	(      ) Area Code/ Phone Number
	Email address