



Minneapolis Health Department  
 Environmental Program Division  
 250 South Fourth Street - Room 510  
 Minneapolis, MN 55415  
 (612) 673-3000 Fax (612) 673-2635  
[EnvironmentalHealthPermit@minneapolismn.gov](mailto:EnvironmentalHealthPermit@minneapolismn.gov)  
**SEND PAYMENTS ONLY BY MAIL OR FAX**

## OUTDOOR AMPLIFIED SOUND PERMIT APPLICATION

Office Use Only
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**\*APPLICATIONS MUST BE RECEIVED AT LEAST 5 BUSINESS DAYS PRIOR TO EVENT.\***

*\*Application must include a copy of your neighborhood's notification document.\**

Applicant name:		Today's Date:	
Company name:		Company Address:	
City:	State:	Zip code:	
Phone:	Fax:	Email:	
Event address:			Police Precinct:
Date(s) of Event (month/day/year):		Time Needed, Start/End Time of Event	

**Event Description:** (Including equipment and its use)

Check box that neighbors have been notified of event and submit a copy of this notification document with your application. Failure to notify and submit this documentation will result in delays in issuing the permit.

**An amplified sound permit shall not have a start time before 7:00 a.m. or end time past 10:00 p.m. Amplification that does not meet the limits of section 389.60 shall be limited to twelve (12) hours in any one (1) day, twenty-four (24) hours in any seven (7) day period and thirty-six (36) hours in any twenty-eight-day (28) period for the same property. Full requirements outlined in Minneapolis Code of Ordinances Chapter 389.**

**I wished to receive my permit via:**  Pick up  Fax  Mail  Email:

**Payment must be received with application. MAKE PAYMENTS ONLY BY MAIL OR FAX, NO CASH**  
**DO NOT EMAIL CREDIT CARD INFO.**

Permit fee is \$159.00 per day per site, total cost: \$\_\_\_\_\_

Make checks payable to "Minneapolis Finance Department" or charge to:  Visa  MC  Amex Exp:\_\_\_\_\_

Cardholder Name: \_\_\_\_\_ Card #: **DO NOT EMAIL CREDIT CARD INFORMATION. CODE** \_\_\_\_\_

Approval of this application and issuance of this Environmental Services permit does not eliminate the need for additional permits required by this Code or other governmental agencies which may include, but are not limited to: business licensing, fire, police, mechanical, plumbing, electrical, Public Work, etc.

## Notification template sample:

Dear Neighbors,

Name or Organization Sponsoring this event will be hosting a/an Name of Event with Description of Event including Amplified Equipments and activities at Location address on date of event between the hours of time of event to time of event. Any complaint or concern regarding this event can be received by Minneapolis Information and Services at 612-673-3000 or 311 for phones with a 612 area code. You can also contact the Event Coordinator directly at: Name of Coordinator and phone number.

Thank you,

Name of Event or Organization  
Event Contact Person  
Phone number