



Funds Available for Green Housing Energy Efficiency Projects

Overview:

The City of Minneapolis wants to help Minneapolis multifamily (four units or more) residential buildings pay for energy efficiency upgrades.

All energy efficiency projects must include a non-lighting component.

The City of Minneapolis is committed to creating opportunities for building owners and tenants to reduce their environmental and carbon footprint. This funding is available through the Green Housing Cost Share Program, which helps building owners and tenants overcome financial obstacles to better energy efficiency.

- All Multifamily Residential Buildings: 20% match up to \$20,000.

Any multifamily residential building with four or more units in Minneapolis.

Additional funds available if your project qualifies in the following area:

- Green Zones: 30% match up to \$30,000.

Any multifamily residential building whose address is in the recognized [Green Zones of Minneapolis](#).

Application Deadlines: March 1, April 1, May 1, June 1, July 1, August 1, until funding is exhausted

Don't Wait! Funds are limited and will be provided "first come, first served"

Eligibility Requirements:

1. Multifamily building with four or more units must be located within the City of Minneapolis.
2. Project can include lighting but must have a non-lighting component.
3. Projects must be approved for an Xcel Energy or CenterPoint Energy rebate program.
4. Building owner must provide 80% matching funds for project.



(Any funds received outside of this program's funding qualify for the match, including but not limited to grants, utility rebates, and any other financing.)

5. Any open housing orders that are past due need to be abated before payment from the city can be made.
6. Funding is limited to existing buildings only. Project can include common areas, tenant units, building systems and shell, and/or exterior lighting.

Application Timeline:

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|-------------------------------|---|
| • December 15 , 2017 | Application is available |
| • January 2, 2018 | Application submissions accepted |
| • Mar 1, Apr 1, May 1, June 1 | Application Deadline |
| • November 20, 2018 | All projects to be completed |
| • December 8, 2018 | Final day to submit documents for reimbursement |

To Apply:

- Mail the completed application form and required attachments to:
City of Minneapolis, Environmental Services
Green Business Cost Share Program
250 South 4th Street - Room 414
Minneapolis MN 55415
- Or e-mail to GreenCostShare@minneapolismn.gov
- Or Fax 612-673-2635
- Applications will be reviewed by the Green Housing Cost Share Program selection panel consisting of experts in the energy field

For reasonable accommodations or alternative formats, please contact the Minneapolis Health Department at (612) 673-2301 or health@minneapolismn.gov. People who are deaf or hard of hearing can use a relay service to call 311 at (612) 673-3000. TTY users call (612) 673-2626.
Para asistencia (612) 673-2700 - Rau kev pab (612) 673-2800 - Hadio aad Caawimaad u baahantahay (612) 673-3500.



Energy Efficiency Cost Share Application

Complete all sections on this application.

Building owner information is required

Building owner name: _____

Building address: _____

Phone: _____ Email: _____

Funding information

Requested Funds: \$ _____ (Not to exceed \$20,000)

Building Owner Matching Funds: \$ _____ (Must be at least 80%, including rebates; attach any estimates)

Total Project Cost: \$ _____

Summary of Request (What is the scope of the project? How you are planning to spend the cost share funds?):

What are the energy savings from this project?

_____ kwh and/or _____ therms reduced/eliminated annually



City of Minneapolis
Green Housing
Energy Efficiency Cost Share 2018



Are any other reductions anticipated (e.g. water savings)? _____ (enter quantity)

Describe the verification documentation (attach to application) you will provide to demonstrate the reductions mentioned above. Please describe Xcel Energy or CenterPoint Energy rebate verification here.

These answers help us understand the impact and benefits of the funding and describe the project in subsequent promotional material:

What are the direct or indirect advantages to your building and tenants of receiving this funding? Please describe.

Do you see any direct or indirect advantages to your tenants of receiving this funding? Please describe.

Do you see any direct or indirect advantages to your neighbors and surrounding community of receiving this funding? Please describe.



Energy Efficiency Cost Share Application Checklist

What to submit:

- This Cost Share application can be emailed to GreenCostShare@minneapolismn.gov or faxed to (612) 673-2635

Checklist of Requirements:

- Building Owner will provide at least 80% of the funds for the project
- Cost share funds can only be used to compensate for materials and labor specified on the cost share bid
- Ineligible costs include labor costs of applicant's employees
- All work must meet City of Minneapolis zoning, building, fire, and all other regional, state or national code requirements

If you are awarded a cost share, the following must occur:

- All improvements must be completed by November 20, 2018. Reimbursement request documents must be provided December 8, 2018. The applicant is responsible for ensuring that product purchases, equipment purchase and installation, or other work proposed have been completed satisfactorily before paying the contractor(s).
- Cost share funds will be disbursed to the applicant by the City Cost Share Fund Manager. The cost share applicant must submit the following items to the program manager upon completion of the work. If more than one contractor is used, there must be complete sets of the items listed below for each contract/contractor/vendor:
 - ___ Before and after photographs from the same vantage point highlighting the improvement
 - ___ Proof of final inspection by the City of Minneapolis for any work requiring a City permit.
 - ___ Final paid invoice from the contractor or vendor showing the total project cost
 - ___ Rebate verification, copy of the rebate check received from utilities
 - ___ Any open housing orders that are past due need to be abated before payment from the city can be made.



Resources for energy efficiency assistance

Below is a list of resources and tools to help you save money in your building through reduced energy or other resource usage.

- Xcel and CenterPoint Energy Multi –Family Building Efficiency Program
<http://multifamilyenergysolutions.com/>
- Center for Energy and Environment Multifamily Energy Savings Program
<https://www.mncee.org/services/commercial-programs/multifamily-energy-savings-program/>

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