



Exclusive 4d Participant Funds

90% Project Cost Available Up to \$50,000

4d Green, Healthy and Affordable Housing Energy Efficiency Cost Share Application

Overview:

Building owners who have gained 4d tax status through the City of Minneapolis for their properties are eligible to apply for exclusive funds and resources, including for their energy efficiency projects. The City of Minneapolis is committed to creating opportunities for building owners and tenants to reduce their energy costs, as well as environmental and carbon footprint.

All 4d Qualified Multifamily Residential Buildings: 90% match up to \$50,000.

Application Deadlines: September 1st (Early Deadline), October 1st, 2018

First come, First Served: Projects approved until funding is exhausted

To get started contact Center for Energy and Environment (CEE):

Ashly McFarlane

amcfarlane@mncee.org

612-244-2425

Eligibility Requirements:

1. Must be enrolled in the 4d Program for a period of 10 years
2. Project can include lighting but must have a non-lighting component.
3. Project energy savings must be verified through a third party assessment and must be eligible for an Xcel Energy or CenterPoint Energy rebate.
4. Building owner must provide at least a 10% match for the project
5. Any open housing orders that are past due need to be abated before payment from the City can be made.
6. Funding is limited to existing buildings only. Project can include common areas, tenant units, building systems and shell, and/or exterior lighting.



Application Timeline:

- July 1st, 2018 Application available/Application submissions accepted
- **July 1st – Oct 1st** **Use a third party energy efficiency assessment to identify potential projects**
- September 1st, 2018 1st deadline for early approval
- October 1st, 2018 2nd/Last Application Deadline
- March 1st, 2019 All projects to be completed
- April 20th, 2019 Final day to submit documents for reimbursement

To Apply:

Mail the completed application form and required attachments to:

City of Minneapolis, Environmental Services

Green Business Cost Share Program

250 South 4th Street - Room 414

Minneapolis MN 55415

Or e-mail to GreenCostShare@minneapolismn.gov

Or Fax 612-673-2635

Applications will be reviewed by the Green Housing Cost Share Program selection panel consisting of experts in the energy field

For reasonable accommodations or alternative formats, please contact the Minneapolis Health Department at (612) 673-2301 or health@minneapolismn.gov. People who are deaf or hard of hearing can use a relay service to call 311 at (612) 673-3000. TTY users call (612) 673-2626.

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Energy Efficiency Cost Share Application

Complete all sections on this application.

Building owner information is required

Building owner name: _____

Building address: _____

Phone: _____ Email: _____

Funding information

Requested Funds: \$ _____ (Not to exceed \$50,000)

Building Owner Matching Funds \$ _____ (Must be at least 10%, not including rebates)

Total Project Cost: \$ _____

Attach estimates of project

Summary of Request (What is the scope of the project? How you are planning to spend the cost share funds?):

What are the energy savings from this project?

_____ kwh and/or _____ therms reduced/eliminated annually

Are any other reductions anticipated (e.g. water savings)? _____ (enter quantity)



City of Minneapolis
Green Housing
Energy Efficiency Cost Share 2018



Describe the verification documentation (attach to application) you will provide to demonstrate the reductions mentioned above. Please describe Xcel Energy or CenterPoint Energy rebate verification here (**Attach third party assessment and associated rebate eligibility documentation**).

The following answers help us understand the impact and benefits of the public funding

What are the direct or indirect advantages to your building and tenants of receiving this funding? Please describe.

Do you see any direct or indirect advantages to your neighbors and surrounding community of receiving this funding? Please describe.

Applications can be emailed to GreenCostShare@minneapolismn.gov or faxed to (612) 673-2635.



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What to submit:

- This Cost Share application can be emailed to GreenCostShare@minneapolismn.gov or faxed to (612) 673-2635

Checklist of Requirements:

- Building Owner will provide at least 10% of the funds for the project
- Cost share funds can only be used to compensate for materials and labor specified on the cost share bid
- Ineligible costs include labor costs of applicant's employees
- All work must meet City of Minneapolis zoning, building, fire, and all other regional, state or national code requirements

If you are awarded a cost share, the following must occur:

- All improvements must be completed by March 1st, 2019. Reimbursement request documents must be provided by April 20th, 2019. The applicant is responsible for ensuring that product purchases, equipment purchase and installation, or other work proposed have been completed satisfactorily before paying the contractor(s).
- Cost share funds will be disbursed to the applicant by the City Cost Share Fund Manager. The cost share applicant must submit the following items to the program manager upon completion of the work. If more than one contractor is used, there must be complete sets of the items listed below for each contract/contractor/vendor:
 - Third party assessment report
 - Before and after photographs from the same vantage point highlighting the improvement
 - Proof of final inspection by the City of Minneapolis for any work requiring a City permit.
 - Final paid invoice from the contractor or vendor showing the total project cost
 - Rebate eligibility verification
 - Any open housing orders that are past due need to be abated before payment from the city can be made.

To get started on energy efficiency assistance:

To get started on your energy efficiency assessment contact CEE: amcfarlane@mncee.org, 612-244-2425

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