

## Registration Application: Solicitor

**Definition:** A person who goes from house-to-house, door-to-door, business-to-business, street-to-street, or any other type of place-to-place movement, for the purpose of obtaining or attempting to take orders for merchandise or services for future delivery. You must register prior to soliciting but there is no fee.

Each solicitor, peddler, and transient merchant will be issued an identification card from the Division of Licenses and Consumer Services. It expires June 30<sup>th</sup> each year. **You are required to always carry and display your identification card.**

### Similar Licenses:

**Peddler:** A person who offers merchandise or services for sale door-to-door. Delivery and payment occur immediately.

**Non-Commercial Advocate:** A person representing religious, political or social beliefs. No registration, license, or identification card is required.

**Transient Merchant:** A person who temporarily sets up business out of a vehicle, portable shelter, or empty store front for the purpose of selling goods. Individuals may not remain in one location for more than 14 consecutive days. Delivery and payment occur immediately.

**Youth Fundraiser:** A person, age 17 and under, selling merchandise or services, or seeking donations, for a school, church, sports or scouting organization. One registration is required for each group and individuals must display a city approved identification badge. No fee.

### 1. Application requirements

1. Complete the application below and attach all the requirements listed below. You may send your application by email [businesslicenses@minneapolismn.gov](mailto:businesslicenses@minneapolismn.gov) , US mail, or drop it off at our office.
2. **Driver's License**  
 Attach a copy of your driver's license or a government issued photo ID.
3. **Photo**  
 Attach a clear, electronic, color image of your face. If you mail or drop off your application, we will call you with instructions on how to send it to us electronically. Photo must be taken within 30 days of receipt of this application.
4. If you have any questions, please send us an email at [businesslicenses@minneapolismn.gov](mailto:businesslicenses@minneapolismn.gov) or call us at 612-673-2080.

Visit the City's website at- [www.minneapolismn.gov/business-services/licenses-permits-inspections/business-licenses/](http://www.minneapolismn.gov/business-services/licenses-permits-inspections/business-licenses/)

## 2. Background information

Applicant Name (Last, First, Middle)

Other names you have used or have been known by (Last, Middle, First)

Local Address

City

State

Zip Code

E-mail Address (Required)

Cell Phone Number

Name of Business/Company

Telephone

Address of Business/Company

City

State

Zip Code

Name of Manager

E-mail Address

Cell Phone Number

## 3. Identification card requirements

Social Security Number

Date of Birth (mm/dd/yyyy)

Hair Color

Eye Color

Height \_\_\_ft \_\_\_in

Weight \_\_\_\_\_ lbs

## 4. Business information

Goods or Services for Sale

New  Resale  Artistic  Customized

Describe the type and brand of goods or services:

List the last three locations where you have worked as a

Peddler:

Solicitor:

Transient Merchant:

List the name(s) of any other companies/businesses you currently work as-

An owner:

An operator:

The manager:

An agent:

An employee:

List any licenses or registrations currently or previously held in Minneapolis.

Have you ever had a business license denied or revoked by any government?  Yes  No

If yes, indicate the date of denial/revocation, governmental agency, and reason for denial/revocation.

Have you been convicted of any felony, gross misdemeanor or misdemeanor for violating any state, federal, or local law in the past five years? Do not include minor traffic violations.  Yes  No

If yes, please provide or attach specific information about date(s) and conviction(s)

### 5. Vehicle information

Year	Make	Model	Color
License Plate Number	State	Last six digits of VIN	

### 6. Data privacy

The Minnesota Data Practices Act requires that you be advised of the following information: As an applicant for a Minneapolis business license, you are asked to provide private and/or confidential information about yourself which will be used to check driving history, criminal history, arrest records, warrant information, and other relevant records. You may refuse to provide this information. However, should you refuse, our investigation cannot be completed and will result in your application not being processed. The information you provide is public and will be used by the Minneapolis Police Department, License Inspection Unit, the Minneapolis Division of Licenses and Consumer Services, the Minneapolis City Council, and/or the general public. This Authorization for Release of Information will expire two years from the date you signed it.

### 7. Verification

The data you furnish on this application will be used by the City of Minneapolis to assess your qualifications for licensure. Disclosure of this information is voluntary. You are not legally required to provide this data; however, if you fail to do so, the City of Minneapolis may be unable to process this application. Disclosure of your Minnesota Tax ID Number, Social Security Number, or Individual Tax ID Number is required by Minnesota Statutes 270C.72, and your Social Security number may be requested by and released to the Minnesota Commissioner of Revenue. After issuance of a license, all information contained in this application, except your Social Security Number, will be public information pursuant to Minnesota Statutes, Chapter 13.

A signature is required.

I, (print name) \_\_\_\_\_, certify or declare under penalty of perjury under the laws of the State of Minnesota that the foregoing is true and correct. All information given is subject to verification by the State of Minnesota. I understand that false information may result in the denial, suspension or revocation of my business license.

- I have read and understand the above Data Privacy Advisory.
- I have read and agree to the [Terms and Conditions](#) for electronic signatures.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

### 8. Additional information

1. Incomplete applications will be returned.
  2. No license registration will be issued for longer than one year.
  3. You cannot transfer your license or badge to any other person.
- For reasonable accommodations or alternative formats please contact Business Licensing at 612-673-2080 or via email at [businesslicenses@minneapolismn.gov](mailto:businesslicenses@minneapolismn.gov). People who are deaf or hard of hearing can use a relay service to call 311 at 612-673-3000. TTY users call 612-263-6850. Para ayuda, llame al 311. Rau kev pab hu 311. Hadii aad caawimaad u baahantahay wac 311.